



Twenty-third Annual Report and Accounts 2016

3rd April, 2017

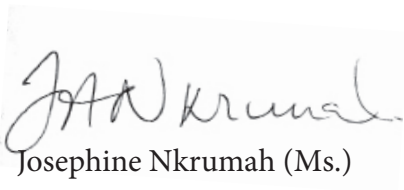
THE RT. HONOURABLE SPEAKER OF PARLIAMENT
PARLIAMENT HOUSE
ACCRA.

Dear Honourable Speaker,

It is with pleasure that I forward the 23rd Annual Report and Accounts of the National Commission for Civic Education (NCCE) to Parliament for year 2016. The submission of this report is in accordance with Section 20 of the National Commission for Civic Education Act of 1993, (Act 452) which enjoins the Commission to submit to Parliament annually indicating our operations in respect of the preceding year.

Please accept, Honourable Speaker, the assurances of our highest esteem and consideration.

Respectfully,



Josephine Nkrumah (Ms.)

Chairman

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MESSAGE FROM THE CHAIRMAN

Josephine Nkrumah (Ms.)

I am pleased to present to Parliament the 2016 Annual Report of the National Commission for Civic Education (NCCE), the 23rd report since the Commission's establishment in 1993. In 2016, the Commission remained focused on fulfilling our mandate and objectives particularly because we were in an election year. This was in spite of our perennial budgetary constraints. The European Union's (EU) support to the Commission was the heartbeat of NCCE's activities in 2016 towards ensuring free, fair and transparent general election in 2016. During the year, the Commission organised fifty four thousand and fifty-eight (54,058) educational and sensitisation activities reaching over four million (4,000,000) citizens across the nation.

In April, the Commission celebrated its thirteenth (13th) Annual Constitution Week under its 2016 theme "A Disciplined Ghana". Main activities carried out included Citizenship Week and Constitution Game Competitions for Senior High Schools. Our Annual Citizenship Week was observed in eight thousand, eight hundred (8,800) Basic Schools, with over one million, seven hundred and eleven thousand, eight hundred and thirty-nine (1,711,839) pupils nationwide actively participating in the week's activities. During the Citizenship Week celebrations more than one thousand, eight hundred and seventy-one (1,871) trees were planted in schools across the nation. The Commission further organised its Annual E-Constitution Quiz Competitions in Senior High Schools in all the ten (10) regions of the country during our Constitution Week. The competition was to encourage the in-school youth to study the 1992 Constitution of the Republic of Ghana and governance-related subjects to equip them to be active participants in Ghana's democracy. About eight thousand, six hundred and forty (8,640) engagements were carried out with women and other marginalised groups to engender interest and participation in the 2016 general election.

In 2016, the Commission formed about four hundred and forty-two (442) Inter-Party Dialogue Committees in all the ten (10) regions and two hundred and sixteen (216) Districts, Municipals and Metropolitans in the country to provide a platform (IPDCs) for information sharing among political parties and key stakeholders and identifying issues that had the potential to trigger electoral conflict. The IPDCs were constituted by representatives of all registered Political Parties, Faith-based Organisations, Security Agencies, Independent Governance Institutions, Traditional Authorities, Regional Coordinating Councils/District Assemblies, Women and Youth Groups, People With Disabilities and Civil Society Organisations/Community-based Organisations. Key objectives of the IPDCs were the prevention and resolution of conflict through dialogue, deepening of inter-party socialisation and interaction and promoting a law-abiding spirit among political parties, their supporters and sympathisers.

As it has been the tradition of the Commission since 2004, in 2016 NCCE conducted a national survey and collated the concerns and views of Ghanaians in a report titled “Matters of Concern to the Ghanaian Voter”. The objective of this research was carried out with support from the UNDP. The objectives were to provide political parties with a list of concerns of the Ghanaian voter, promote issues-based campaigning and to assist the Commission to formulate its educational activities. The three (3) priority issues identified by the electorate in the research were Education, Health and Employment out of sixteen (16) key issues presented to respondents. The research report was launched on October 12, 2016 and the findings of the research formed the basis of all the Commission’s election related activities.

Prior to the December 2016 general election, the Commission with support from the European Union undertook several election-related programmes nationwide. In a bid to elicit support for the Commission’s activities, consultative meetings were held with the two former presidents, His Excellency John Agyekum Kufuor and His Excellency Ft. Lt. Jerry John Rawlings, the National Security Coordinator and national leadership of several Political Parties, the Inspector General of Police and the Chief of Defence Staff.

The Commission in collaboration with the Ghana Broadcasting Corporation (GBC) organized a Presidential Debate for all presidential aspirants in the 2016 elections. Five (5) out of seven (7) presidential candidates participated in the debate held on 30th November, 2016. Further, Parliamentary debates were organized for two hundred and fifty seven (257) parliamentary candidates out of two hundred and seventy-five (275) constituencies across the country. To ensure a transparent, free, fair and non-violent elections and to deepen public confidence in the political governance process, NCCE embarked on election observation during the pre-election, election and post-election phases of the 2016 Presidential and Parliamentary Elections in all 275 constituencies. The Commission set up a Situation Room as a way of linking the NCCE Head Office in Accra with staff who were observing the elections across the country as well as providing the necessary source of information between the Commission, the general public and other stakeholders.


In terms of educational materials, the Commission produced a jingle on the 2016 Presidential and Parliamentary elections in English and translated it into six (6) Ghanaian languages (Akan, Ewe, Ga, Hausa, Dabgani and Nzema). These were aired on radio stations and community information centres across the country. Further, the Commission produced twenty thousand (20,000) posters, two thousand two hundred (2,200) Polo shirts and sixty thousand (60,000) car stickers for Election 2016. The Commission also designed and produced twenty-one thousand seven hundred and forty (21,740) posters and twenty-one thousand, seven hundred and ten (21,710) wristbands for its 2016 Citizenship Week. Over three thousand, five hundred (3,500) media-related sensitization and educational activities were undertaken across the country.

The Commission wishes to report that on December 20, 2016, the Deputy Chairman, Finance and Administration of the NCCE, Ms. Josephine Nkrumah, was appointed by H. E. John Dramani Mahama, the then President of the Republic of Ghana, as the Chairman of the Commission.

The Commission reminds Parliament that the NCCE continues to face logistical and financial constraints. The lack of adequate office accommodation at all levels (Head Office, Regional and Districts), inadequate and untimely release of funds and the ageing fleet of vehicles made it extremely difficult for the Commission to carry out its mandate.

Sadly, Mr. Augustine Dzineku, a Commission member, passed away on 23rd August, 2016.

The Commission wishes to thank the Government of Ghana for its continuous support to the Commission. We are most grateful to the European Union (EU) for its tremendous support to the Commission. We acknowledge the contribution of other development partners including the United Nations Development Programme (UNDP), Social Security and National Insurance Trust (SSNIT), United Nations Educational, Scientific and Cultural Organisation (UNESCO) and United Nations Children's Fund (UNICEF). We appreciate the support of the Ghana Broadcasting Corporation (GBC), the EIB Network and other media houses particularly with respect to free airtime and publicity given to NCCE's programmes. The Commission also appreciates the people of Ghana for the patronage of its activities and the support they accorded the Commission in 2016.



Josephine Nkrumah (Ms.)
Chairman

PART I GOVERNING BODY OF COMMISSION

a. Our Commission Members

Ms. Josephine Nkrumah
Chairman

Ms. Josephine Nkrumah holds a Bachelor's Degree in Law and French from the University of Ghana and was admitted to the Ghana Bar in February 1997. In 2001, she obtained a Master of Law (LLM) Degree from the International Maritime Law Institute (IMO), Malta with specialisation in maritime law. Ms. Nkrumah prior to joining the Commission founded and managed her law firm, Lumens Veritals Law. She also sat on the Ministry of Transport's Advisory Board and served on a number of Boards of private companies.



Mr. Samuel Akuamoah
Deputy Chairman, Operations (From April, 2015)

Mr. Samuel Akuamoah holds a Master's Degree in Africa Studies from the University of Ghana and a BA in Political Science from the same University. He also holds a Diploma in Journalism from the Ghana Institute of Journalism, GIJ, and a Certificate in Project Management and Strategic Leadership from Ghana Training Consulting (GTC), Putney Bridge London, United Kingdom. Prior to joining the NCCE in 1994, Mr. Akuamoah worked as a Freelance Journalist with a number of media houses including the Ghana News Agency (GNA). He is one of the pioneer staff of the NCCE, beginning his service at the Accra Metropolitan Office and rising through the ranks to become the Director of Programmes and currently the Deputy Chairman in charge of Operations



Mrs. Philomina Abena Anyidoho
Commission Member

Mrs. Anyidoho holds a Master's Degree in Development Studies from the Institute of Statistical, Social and Economic Research (ISSER), University of Ghana, Legon and a BSc (Land Economy) from the Kwame Nkrumah University of Science and Technology (KNUST). From March 2006 to February 2009, she was the Programmes Coordinator at the Institute of Economic Affairs (IEA), Ghana, a public policy think tank. She is currently in charge of Research & Consultancy Services at the Ghana Technology University College Accra, Ghana.



The late Mr. Augustine Dzineku
Commission Member (Until 23rd August, 2016)

Mr. Dzineku held a BA Degree in Integrated Development from the University for Development Studies, Tamale, Ghana. He also held a Master's Degree in Development Management from the Ghana Institute of Management and Public Administration (GIMPA) and another one in Investment Promotion and Economic Development from the Edinburgh Napier University, Scotland. He taught for a number of years at Bolgatanga Senior High School and was an Assistant Superintendent with the Ghana Immigration Service (GIS) from 2001 to 2005.



Mrs. Hajara Mohammed Rufai
Commission Member

Mrs. Rufai holds a BA in Political Science and the Study of Religion from the University of Ghana, Legon. She also obtained a Master of Philosophy (MPhil) Degree in the Study of Religion at the University of Ghana, Legon in 2002. In 2005, she was the Programmes Coordinator at the Friedrich Ebert Stiftung (FES) Ghana Country Office until her appointment to the Commission in 2011. She is also a freelance Consultant on youth development.



Mr. Kojo Tito Voegborlo
Commission Secretary

Mr. Tito holds a BA Degree in Law and Political Science and a Post Graduate Diploma in Communication Studies from the University of Ghana, Legon. He was called to the Ghana Bar in October 1989. In 1991 he served as a Research Assistant to the Committee of Experts that drafted the 1992 (Fourth) Republican Constitution. He joined the NCCE in July 1993 as Deputy Director for Research and in May 2006 became the Commission Secretary.



b. Our Management



**Ms. Josephine
Nkrumah**



**Mr. Samuel Asare
Akuamoah**

Ms. Josephine Nkrumah
Chairman

Mr. Samuel Akuamoah
Deputy Chairman, Operations

Mr. Kojo Tito Voegborlo
Commission Secretary



**Mr. Kojo Tito
Voegborlo**



Mr. Michael Dadzie
Director, Finance

Mr. Michael Dadzie
Director, Finance

Mrs. Dora Hammond
Director, Administration



**Mrs. Dora
Hammond**



**Mrs. Joyce Benedicta
Afutu**

Mrs. Joyce Benedicta Afutu
Director, Communications &
Corporate Affairs

Mr. Johnson Opoku
Director, Programmes



Mr. Johnson Opoku

PART II OVERVIEW OF COMMISSION

■ Our MANDATE

The National Commission for Civic Education (NCCE) is an Independent, Constitutional Commission established under Article 231-239 of the 1992 Constitution of Republic of Ghana and the National Commission for Civic Education Act, 1993, Act 452 of the Constitution of the Republic of Ghana.

■ Our VISION

The NCCE's vision is to be an effective independent governance institution delivering civic education to all Ghanaians and working towards sustaining Ghana's democracy.

■ Our MISSION

To promote and sustain Ghana's democracy and inculcate in the Ghanaian citizenry the awareness of their rights and obligations, through civic education.

■ Our VALUES

INTEGRITY. PRESENCE. INDEPENDENCE.

We apply integrity in all our dealings. We are present in every district and community throughout Ghana with 231 offices nationwide. We are independent in the performance of our work.

■ Our STRUCTURE

The Commission is made up of a Chairman, two Deputy Chairmen and four Commission Members. The seven Commission members constitute the governing body of the Commission. The Commission members are supported by five (5) Departmental Directors who have direct responsibility for the departments of the Commission. These are:

- Finance
- Administration
- Programmes
- Communications and Corporate Affairs
- Research (with Gender and Equality unit)

The Commission has ten (10) Regional Offices headed by Regional Directors and two hundred and sixteen (216) District, Municipal, Metropolitan and 4 Sub-metropolitan offices also headed by District, Municipal and Metropolitan Directors who coordinate and supervise the Commission's work in our Regional and District offices nationwide.

PART III EXECUTIVE SUMMARY

This is the Twenty-third Annual Report of the National Commission for Civic Education (NCCE) to the Parliament of the Republic of Ghana. The year 2016 was a busy year for the Commission. To reinforce the need for social cohesion, peaceful coexistence, patriotism and national unity which are crucial to the sustenance and consolidation of democracy, NCCE retained “MY GHANA: THE POWER OF ONE” as the theme around which the programmes and activities revolved. The theme emphasized personal ownership of Ghana and the ability of the individual to contribute to make Ghana a better place. In the 2016 general election year, the Commission intensified its civic education activities as eligible registered Ghanaian voters went to the polls to elect the Seventh President and the Seventh Parliament of the Fourth Republic. In executing its constitutional mandate, NCCE focused its activities on tolerance and the need for Ghanaians to contribute to achieving peaceful, transparent, free and fair elections on December 7.

Mr. Speaker, this year’s Annual Report is aimed at presenting to Parliament, a snapshot of key achievements and major programmes implemented by the Commission at its Head Office, ten (10) Regional Offices and two hundred and sixteen (216) Metropolitan, Municipal and Districts Offices and four (4) Sub-metropolitan Offices across the country. The report will also touch on the critical challenges that continue to confront the Commission in the discharge of its mandate.

During the year 2016, the Commission organised fifty-four thousand and fifty-eight (54,058) activities across the country. The Commission’s planned and implemented programmes projected to inculcate in citizens their civic responsibilities and appreciation of their rights as stakeholders in Ghana’s governance system. These activities were carried out through awareness creation, education and sensitisation. The key accomplishments were:

| | |
|--|---------------|
| • Community sensitisation programmes | 13,000 |
| • Sensitization/workshops with women’s groups, traditional authorities and other marginalised groups | 11,880 |
| • Workshops for political party youth activists | 45 |
| • Presidential candidates’ debate | 1 |
| • Parliamentary candidates’ debates | 257 |
| • Presidential and parliamentary elections education | 10,471 |
| • Establishment and reactivation of Civic Education Clubs (CECs) | 3,582 |
| • Inter Party Dialogue Committees (IPDCs) | 442 |
| • Community durbars | 159 |
| • Focus group discussions | 34 |
| • Citizenship Week activities | 8,800 |
| • Media-related activities | 3,978 |
| • Collaborative programmes | 1,398 |
| • E- Constitutional game competitions | 10 |
| • Research conducted | 1 |
| TOTAL | 54,058 |

Over four million (4,000,000) citizens were engaged and empowered with knowledge on the need to sustain the good name of Ghana, as well as help shape and enhance the nation’s democracy. The perspectives and opinions of Ghanaians on certain pertinent national issues were collated into reports and distributed during our programmes and activities.

PART IV ANNUAL FLAGSHIP PROGRAMMES

a. Annual Constitution Week Activities

In 2001, an Annual Constitution Week was instituted to celebrate Ghana's acceptance of the 1992 Constitution through a referendum. 2016 marked the 24th Anniversary of Ghana's return to Constitutional Rule and the 16th Anniversary of the Commission's Constitution Week celebrations. The Annual Constitution Week was observed nationwide. Main activities carried out during the Constitution Week were Citizenship Week and Constitution Game Competition for schools.

i. Annual Citizenship Week

The 2016 Annual Citizenship Week was themed "A Disciplined Ghana". Prominent Ghanaians and staff of the Commission interacted with pupils of first cycle educational schools nationwide and admonished them to embrace the virtues of good citizenship. The pupils were urged to eschew social indiscipline such as environmental abuse and degradation, violence, corruption, disrespect for the elderly and disrespect for law and authority. Eight thousand, eight hundred (8,800) basic schools were visited with over one million, seven hundred and eleven thousand, eight hundred and thirty-nine (1,711,839) pupils actively participating in Citizenship Week across the country.

The Commission in collaboration with the National Forestry Commission planted one thousand eight hundred and seventy-one (1,871) trees across the country. The 2016 Citizenship Week was supported with funds from the Social Security and National Insurance Trust (SSNIT).

CITIZENSHIP WEEK - SCHOOLS COVERED PER REGION

| REGIONS | NUMBER OF SCHOOLS |
|---------------|-------------------|
| HEAD OFFICE | 966 |
| GREATER ACCRA | 777 |
| CENTRAL | 1025 |
| ASHANTI | 807 |
| WESTERN | 590 |
| EASTERN | 890 |
| NORTHERN | 890 |
| VOLTA | 786 |
| BRONG AHAF, | 930 |
| UPPER EAST | 843 |
| UPPER WEST | 296 |
| TOTAL | 8,800 |

As a disciplined person, I will:

**RESPECT THE ELDERLY
IN SOCIETY**

**RESPECT GIRLS AND WOMEN
IN SOCIETY**

**TAKE PART IN CLEAN UP
EXERCISES TO KEEP MY
GHANA CLEAN**

**HELP AND RESPECT THE
RIGHTS OF PERSONS WITH
DISABILITY IN SOCIETY**

**DO THINGS THAT SAFEGUARD
THE ENVIRONMENT FOR
FUTURE GENERATION**

**THINK SOCIAL; SECURITY
NOW TO SECURE MY FUTURE**



We deliver on our promise!



SSNIT *Awaits You*

**YOUNG TODAY,
WORKER TOMMOROW**

Citizenship Week 2016
www.nccegh.org

CITIZENSHIP Week 2016

www.nccegh.org



We deliver on our promise!



SSNIT!
HELPS CONTRIBUTORS
TO HELP THEMSELVES

As a disciplined youth, I will:

- ▣ **OBEDIENT TO THE ELDERLY IN SOCIETY**
- ▣ **BE PUNCTUAL AT ALL TIMES**
- ▣ **READ GOOD BOOKS ALWAYS**
- ▣ **PARTICIPATE IN ALL SCHOOL ACTIVITIES**
- ▣ **EXPRESS MYSELF POLITELY**
- ▣ **THINK SSNIT TODAY, FOR A SECURED TOMORROW**
- ▣ **NOT BULLY**

CITIZENSHIP WEEK PHOTO GALLERY



Michael Yawson interacting with pupils of Field Engineers Primary/JHS School Teshie Camp



Kafui Dey, a Presenter at GHOne TV, interacting with pupils at Garrison Basic School, Burma Camp



Mr Tito, Commission's Secretary, interacting with pupils of St. Andrew Presec Basic School, Atomic



Pupils from St. Andrew Presec Basic School displaying Citizenship Week posters



Mr Tito, Commission's Secretary interacting with pupils of St. Anglican Basic School, Kwashieman



Pupils from St. Anglican Basic School displaying Citizenship Week posters

ii) Annual E-Constitution Quiz Competition

The Commission's Annual E-Constitution Quiz Competition is a civic education programme targeted at Senior High Schools in all the ten (10) regions. The competition seeks to encourage youth in schools to read and acquire basic knowledge of the provisions of the 1992 Constitution of the Republic of Ghana and other governance-related subjects. Ten (10) E-Constitution Quiz Competitions were held at the Regional level across the nation. Regional winners of the competitions were awarded HP computers and runner-ups had NCCE branded T-shirts (1,000) and copies of the 1992 Constitution. A total of ninety-six (96) Senior High Schools participated in the competitions across the country. In all, ten (10) HP computers, one thousand, five hundred (1,500) copies of the 1992 Constitution and one thousand (1,000) pieces of NCCE branded T-shirts were given to winners and runner-ups. Below are the details

| REGION | DATE | VENUE | NO. OF PARTICIPATING SCHOOLS | EMERGING CHAMPION |
|---------------|------------|--|------------------------------|--|
| EASTERN | 6-02-2016 | POPE JOHN'S SENIOR HIGH SCHOOL, KOFORIDUA | 9 | ATTEFUAH SENIOR HIGH SCHOOL |
| VOLTA | 8-02-2016 | OLA SENIOR HIGH SCHOOL, HO | 10 | ST. CATHERINE GIRLS SENIOR HIGH SCHOOL |
| ASHANTI | 10-02-2016 | KUMASI ANGLICAN SHS, KUMASI | 10 | KUMASI GIRLS SENIOR HIGH SCHOOL |
| BRONG-AHAFO | 12-02-2016 | ST. JOSEPH PASTORAL CENTRE, SUNYANI | 9 | SERWAA KESSE SENIOR HIGH SCHOOL |
| NORTHERN | 15-02-2016 | TAMALE SENIOR HIGH SCHOOL, TAMALE | 10 | TAMALE SENIOR HIGH SCHOOL |
| UPPER EAST | 17-02-2016 | BOLGATANGA SENIOR HIGH SCHOOL, BOLGATANGA | 10 | NOTRE DAME MINOR SEMINARY |
| UPPER WEST | 20-02-2016 | T.I. AHMADIYYA SENIOR HIGH SCHOOL, WA | 10 | NANDOM SENIOR HIGH SCHOOL |
| WESTERN | 22-02-2016 | SHAMA SENIOR HIGH SCHOOL, SHAMA | 9 | SHAMA SENIOR HIGH SCHOOL |
| CENTRAL | 24-02-2016 | AGGREY MEMORIAL SENIOR HIGH SCHOOL, CAPE COAST | 9 | GHANA NATIONAL COLLEGE |
| GREATER ACCRA | 26-02-2016 | OLAM SENIOR HIGH SCHOOL, TEMA | 10 | NUNGUA SENIOR HIGH SCHOOL |

REGIONAL E-CONSTITUTION QUIZ COMPETITION PHOTO GALLERY OF 2016 E-QUIZ COMPETITION IN SENIOR HIGH SCHOOLS



Manual constitution quiz competitions were also organized for basic, secondary and tertiary institutions.

PICTURE GALLERY OF 2016 MANUAL CONSTITUTION QUIZ COMPETITIONS



iii) Civic Education Clubs (CECs)

The Commission's Civic Education Clubs (CECs) were established at all levels of Ghana's educational system nationwide to increase interest in the study of the 1992 Constitution. Further, through the CECs, the in – school youth are taught to realize their roles as future leaders who have to contribute towards consolidating Ghana's democracy.

The Commission also organised excursions for members of the CECs. About one thousand, six hundred and seventy-three (1,673) CECs members from twelve (12) schools across the country paid visits to familiarise themselves with the operations and activities of governance-oriented institutions such as the Parliament House, the Graphic Communications Group Limited, Ghana Broadcasting Corporation, and Ghana Armed Forces among others. Currently there are three thousand, nine hundred and seventy (3,970) CECs in schools across the country.

CIVIC EDUCATION CLUB ACTIVITIES PER REGION

| REGIONS | NUMBER OF CECs | NUMBER OF DEBATES and SYMPOSIA | NUMBER OF EXCURSIONS | NUMBER OF MEETINGS | NUMBER OF CONSTITUTION QUIZZES / GAMES |
|---------------|----------------|--------------------------------|----------------------|--------------------|--|
| ASHANTI | 63 | 3 | 1 | 306 | 43 |
| GREATER ACCRA | 315 | 1 | 1 | 652 | 23 |
| EASTERN | 282 | 0 | 7 | 885 | 1 |
| WESTERN | 60 | 32 | 1 | 757 | 60 |
| BRONG AHAFO | 1234 | 3 | 0 | 1068 | 28 |
| UPPER WEST | 80 | 3 | 0 | 298 | 12 |
| UPPER EAST | 303 | 3 | 0 | 340 | 10 |
| CENTRAL | 319 | 0 | 1 | 240 | 28 |
| VOLTA | 620 | 5 | 1 | 808 | 41 |
| NORTHERN | 306 | 7 | 0 | 1117 | 10 |
| TOTAL | 3,582 | 57 | 12 | 6,471 | 256 |

PART V COMMUNICATIONS AND CORPORATE AFFAIRS

In the year 2016, the Communication and Corporate Affairs Department intensified the development of visibility and other educational materials of the Commission. The department embarked on numerous media engagements, both print and electronic, collaborative works aimed at increasing awareness of civic rights and responsibilities, ensuring peaceful elections and enhancing Ghana's democracy.

a) Media-Related Activities

The Commission educated and encouraged Ghanaians to work towards enhancing and sustaining the nation's democracy through our media-related activities. About three thousand, nine hundred and seventy-eight (3,978) media-related sensitization and educational activities were undertaken across the country. Key activities included provision of visibility for the Launch of Research Report entitled "Matters of Concern to the Ghanaian Voter", Presidential and Parliamentary Debates, Voter Education, Child, Early and Forced Marriage (CEFM), Limited Voter Registration Exercise, Exhibition of the Voters Register, Electoral Laws, Election Offences, Voting Steps and Dos and Don'ts of the elections. Over two million (2,000,000) Ghanaians were reached nationwide through radio and television sensitization activities as well as live coverage programmes.

Also, several television and radio stations granted free airtime at peak periods for interviews, education and sensitisation towards the general elections and other activities of the Commission. Other visibility actions included press briefings, press releases, sharing of Civic Messages, social media boosting and live streaming of events.

MEDIA ACTIVITIES PER REGION

| REGIONS | MEDIA RELATED ACTIVITIES |
|---------------|--------------------------|
| Head office | 498 |
| Greater Accra | 239 |
| Ashanti | 579 |
| Brong-Ahafo | 312 |
| Central | 474 |
| Eastern | 346 |
| Northern | 476 |
| Upper East | 132 |
| Upper West | 67 |
| Volta | 374 |
| Western | 481 |
| TOTAL | 3,978 |

i) Production of Educational Materials

- Jingle**

The department facilitated the production of a theme song (jingle) in English and translated it into six (6) local languages (Akan, Ga, Ewe, Nzema, Hausa and Dabgani). The jingle was produced with support from the European Union (EU) and was aired on over forty (40) radio stations and community information centres across the country. Airing of the jingle was partly sponsored by the media houses.
- Posters, T-shirts, Stickers, Wristbands**

The Commission produced twenty thousand (20,000) posters, two thousand, two hundred (2,200) Polo shirts and sixty thousand (60,000) car stickers for Election 2016, twenty-one thousand, seven hundred and forty (21,740) posters and twenty-one thousand, seven hundred and ten (21,710) wristbands for the 2016 Citizenship Week.
- Short Videos**

The department produced two short videos on political tolerance and voter education in English and translated them into four (4) languages (Akan, Ga, Ewe, Hausa). The videos were aired on three (3) television stations (GH One, Kantanka TV and GTV) nationwide. The cast was made up of CCA department staff of the Commission.

ii) Website and Social Media

Despite limited resources, the Commission acquired two (2) tablets for active social media engagement. In order to reach out to a wider audience, the Commission revived its website www.nccegh.org and social media handles i.e. Facebook, Instagram, Whatsapp and Twitter. These accounts recorded increased followers. The Commission interacted, sensitized, educated and enlightened Ghanaian citizens on civic/voter education activities through its Social Media handles.

MEDIA HOUSES NATIONWIDE THAT HAVE SUPPORTED NCCE

| REGION | RADIO STATIONS (GRATIS) |
|---------------|---|
| Greater Accra | <ul style="list-style-type: none"> ❖ OBONU FM ❖ RADIO ADA ❖ RADIO EMASHIE ❖ SWEET MELODIES FM ❖ UNIIQ FM ❖ RADIO LATENU ❖ RADIO OMESE ❖ RIGHT FM ❖ VISION 1 FM ❖ RADIO UNIVERSE |

| | |
|-------------|--|
| Eastern | <ul style="list-style-type: none"> ❖ RITE FM ❖ OFIE FM ❖ SUNRISE FM ❖ GOODLIFE FM ❖ POLY FM ❖ LIFE FM ❖ AGOO FM ❖ OBUOBA FM ❖ RADIO NKUNIM ❖ FAWE FM ❖ BRIDGE FM ❖ RAP FM |
| Ashanti | <ul style="list-style-type: none"> ❖ CRUZ FM ❖ GARDEN CITY FM ❖ SOLID FM ❖ VIRGIN FM ❖ KINGS FM ❖ KAPITAL RADIO ❖ MIGHTY FM ❖ TIME FM ❖ SHAFT FM ❖ ULTIMATE FM ❖ LUV FM ❖ ZURIA FM |
| Brong-Ahafo | <ul style="list-style-type: none"> ❖ RADIO B.A.R ❖ DORMAA FM ❖ AHENFO FM ❖ SHALOM FM ❖ CHRIS FM ❖ AGORO FM ❖ ASTA FM ❖ ADEPA FM ❖ CLASSIC FM ❖ WINNERS FM ❖ AGYENKWA FM ❖ KISS FM ❖ OMEGA FM ❖ ANIDASOO FM ❖ STORM FM ❖ AKYEAA FM ❖ DUAPA FM ❖ ADARS FM ❖ STAR FM |

| | |
|----------|--|
| Central | <ul style="list-style-type: none"> ❖ OBREMPONG FM ❖ GOLDEN STAR FM ❖ OBREMPONG FM ❖ ENUANOM FM ❖ KANTIKA FM ❖ BREEZY FM ❖ HOPE FM ❖ NKWA FM ❖ COMMUNITY INFORMATION CENTRES ❖ PINK FM ❖ ENYIDADO FM ❖ ATL FM ❖ LIVE FM ❖ YES FM ❖ WINDY BAY FM ❖ RADIO PEACE ❖ OSAGYEFO FM ❖ ASAFO FM ❖ OBRUMANKUMA FM ❖ OSAGYEFO FM ❖ ARISE FM ❖ SPARK FM |
| Western | <ul style="list-style-type: none"> ❖ UNIQUE FM ❖ PURE FM ❖ BEST FM ❖ TRINITY FM ❖ THE BEAT FM ❖ GOLDEN POD FM ❖ WEST-END FM ❖ AS RADIO ❖ BEACH FM ❖ RADIO SILVER |
| Northern | <ul style="list-style-type: none"> ❖ RADIO SAVANNA ❖ BISHARA RADIO ❖ ZAA RADIO ❖ JUSTICE FM ❖ GAAKI FM ❖ MANTAMBO FM ❖ KANYATI FM |

| | |
|------------|--|
| Volta | <ul style="list-style-type: none"> ❖ SHINE FM ❖ VOLT PREMIER FM ❖ DELA FM ❖ RADIO KPANDO ❖ SEKPELE FM ❖ JUBILEE FM ❖ FAFA RADIO ❖ LIGHT FM ❖ RADIO TONGU ❖ KAKYEE FM ❖ LORLORNYO FM ❖ BEYOND FM ❖ KALEWO FM |
| Upper East | <ul style="list-style-type: none"> ❖ WORD FM ❖ SOURCE FM ❖ A1 RADIO ❖ NABINA RADIO ❖ DASTECH FM ❖ QUALITY FM ❖ TANGA RADIO ❖ GURUNE RADIO ❖ RADIO BUILSA |
| Upper West | <ul style="list-style-type: none"> ❖ RADIO PROGRESS ❖ RADIO UPPER WEST ❖ RADFORD RADIO ❖ RADIO FREED ❖ WFM – WA |

iii) Other Activities

The Department monitored and collated news and reports of the Commission's activities undertaken across the country and produced the Commission's electronic monthly newsletter for the months of January to December 2016. It was aimed at promoting and sharing intra regions and districts best practices as well as enhancing awareness of the Commission's activities and programmes.

On December 20, 2016, His Excellency, President John Dramani Mahama appointed and swore into office the Deputy Chairman, Finance and Administration, Ms. Josephine Nkrumah as the Chairman of the NCCE. He urged the Commission to double its efforts in order to increase awareness of civic rights and responsibilities among the citizenry.



Ms. Josephine Nkrumah, Chairman of NCCE,
signing the Oath book



Ms. Josephine Nkrumah, Chairman of NCCE taking the
Oath of Office With her is Mr. Joseph Wittal, also sworn in
as Commissioner of CHRAJ

PART VI PROGRAMMES

From January to December 2016, the Programmes Department carried out over thirteen thousand (13,000) activities and projects which had the wide objective of strengthening citizens' understanding of local government structures, promoting peaceful and credible elections, promoting tolerance and issue-based campaign. Other activities undertaken were sensitisation on child, early and forced marriages (CEFM), reactivation of existing and creation of new Inter Party Dialogue Committees (IPDCs), Constitution/Citizenship Week Celebrations, voter education on the electoral process, education to increase voter turnout and ensure peaceful elections, Presidential Candidates' dialogue and Parliamentary Candidates' debates.

a) Community Sensitization Programmes

Several workshops and public engagements were held with the public throughout the year and across the nation. The workshops and engagements were to empower and inculcate in the citizens political tolerance and ensure active but non-violent participation in the electoral process. With support from UNICEF, the Commission monitored activities that sought to track progress of capacity building programmes on ways to reduce child marriages. The monitoring survey was carried out in twelve (12) districts in six (6) regions. Preliminary consultations and training on child marriage were held with six (6) NCCE Regional and twelve (12) District Directors. More so, in-school youth were involved in special programmes with the goal of instilling in them the essence of discipline and other forms of democratic virtues.

The main activities executed during 2016 were in the form of Workshops, Community Durbars, Focus Group Discussions, Inter-Party Dialogue Committee Meetings, Cinema Shows, Lectures on the general election, Citizenship Week Activities, NCCE/EU Training Workshops for front-line staff, and school-based Civic Education Club Activities. The department responded to invitations to meetings, workshops, and public lectures/seminars from other organisations.

b) Election-related Activities

As part of our educational and sensitisation programmes towards the December 2016 general election, the Commission organised specific activities aimed at enhancing voter turnout, reducing the incidence of spoilt and rejected ballots, and ensuring peace and non-violence before, during and after the 2016 Presidential and Parliamentary elections.

i) Consultation with Former Heads of State

The Commission held consultative meetings with the two former Presidents of Ghana, Their Excellencies former Presidents John Agyekum Kufuor, and Ft Lt. Jerry John Rawlings. The meetings discussed the activities for public sensitisation on the 2016 general election and the modalities for the Commission's public dialogues and debates to be organised for presidential and parliamentary candidates as well as to solicit their support for the Commission's activities.



Deputy Chairmen, Commission Members, Directors and Staff of NCCE with H. E. Ft. Lt. Jerry John Rawlings, former President of the Republic of Ghana



Deputy Chairmen, Commission Members, Directors and Staff of NCCE with H. E. John Agyekum Kufuor, former President of the Republic of Ghana

ii) Engagement with Political Parties

The NCCE held consultative meetings with the national leadership of nine (9) political parties. The meetings discussed the activities for public sensitisation on the 2016 general election and the modalities for the Commission’s engagements. Further, the engagements sought to elicit the support of the political parties towards ensuring that the 2016 elections was conducted in a free, fair and transparent manner to sustain national peace and socio-economic progress of the country. The political parties visited were: the People’s National Convention (PNC), National Democratic Congress (NDC), Independent People’s Party (IPP), All People’s Congress (APC), Democratic People’s Party (DPP), Convention People’s Party (CPP), Great Consolidated Popular Party (GCPP), Progressive People’s Party (PPP) and the National Democratic Party (NDP).

PHOTO GALLERY OF CONSULTATIONS WITH POLITICAL PARTIES



Deputy Chairman Operations, Mr Samuel Akuamoah, Commission Members and Directors of the NCCE with executives of the Convention People's Party (CPP)



Deputy Chairmen and Directors of the NCCE with executives of the Great Consolidated Popular Party (GCPP)



Deputy Chairmen, Commission Member and Directors with executives of the Democratic People's Party (DPP)



Deputy Chairmen, Commission Members, Directors of the NCCE with executives of the National Democratic Congress (NDC)



Deputy Chairmen, Commission Member and Directors with executives of the People's National Convention (PNC)



Deputy Chairmen, Commission Member and Directors with executives of the National Democratic Party (NDP)



Deputy Chairmen, Commission Members, Directors of the NCCE with executives of the All People's Congress (ACP)

iii) Consultation with Heads of Security Services

As part of the Commission’s effort to enhance peaceful elections, meetings were held with Heads of Security Services namely the National Security Coordinator, Chief of Defence Staff and the Inspector General of Police. These meetings aimed at informing the service chiefs about the NCCE’s civic/public education engagements and to exchange ideas towards ensuring transparent, fair and non-violent elections. Also, the security chiefs were urged to continue to undertake their activities with professionalism in order to protect life and property before, during and after Election 2016.



iv) Presidential Candidates’ Debate

The Commission in collaboration with Ghana Broadcasting Corporation (GBC) organised a Presidential Debate on the 30th of November, 2016. The objective of the debate was to promote issue-based political campaigns, to create the platform for the electorate to engage with Presidential candidates on the justification for seeking the people’s mandate. This platform further sought to enable the electorate to make informed choices on election day. It was also meant to make an elected President accountable to the electorate.

Out of the seven (7) presidential candidates in the 2016 contest, five (5) participated in the debate. They included candidates of the National Democratic Congress (NDC), Former President John Dramani Mahama, Progressive People’s Party (PPP), Dr. Papa Kwesi Nduom, People’s National Convention (PNC), Dr, Edward Nasigri Mahama, Convention People’s Party (CPP), Ivor Kobina Greenstreet and the sole Independent Candidate in the 2016 elections,

Joseph Osei Yeboah. The Presidential Candidates were asked questions which focused on a research conducted by the NCCE entitled “Matters of Concern to the Ghanaian Voter”. The line of questions focused on Education, Unemployment, Energy, Taxes and Inflation, Health and Corruption among others. The debate moderators were Mr. Dan Afari Yeboah, host of GBC’s “What Do You Know” and Selikem Acolatse Paloo, GBC.



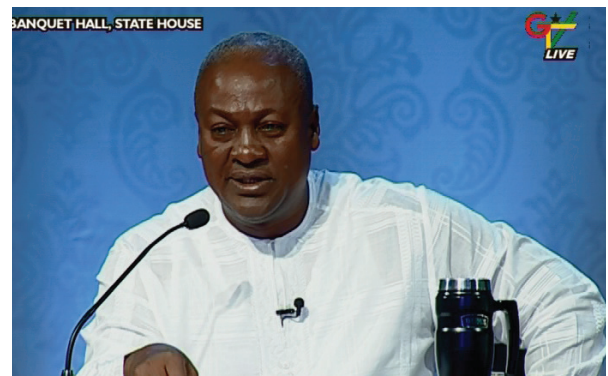
Ivor Kobina Greenstreet
CPP Presidential Candidate



Joseph Osei Yeboah
Independent Candidate



Dr. Papa Kwesi Nduom
PPP Presidential Candidate



John Dramani Mahama
NDC Presidential Candidate



Dr Edward Nasigri Mahama
PNC Presidential Candidate



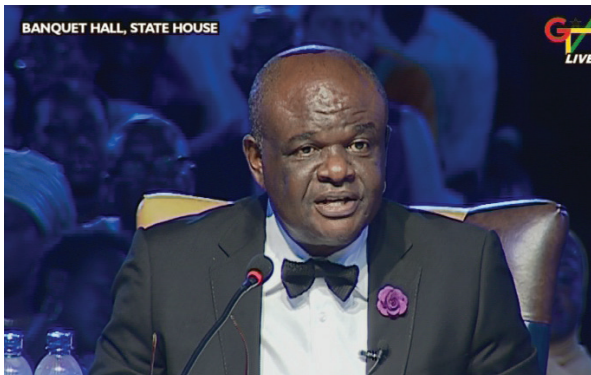
Presidential Candidates



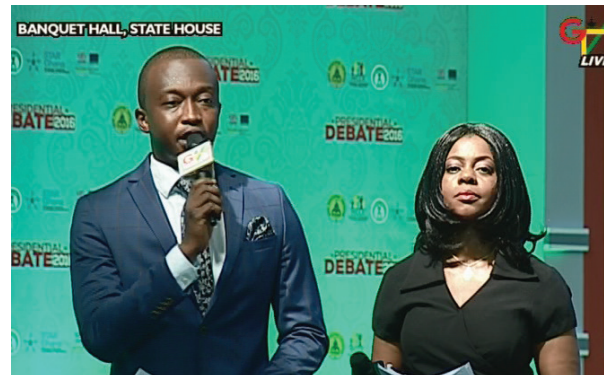
A cross section of participants at the 2016 debate presidential debate



A cross section of participants at the 2016 debate presidential debate



Mr. Dan Afari Yeboah



George Sappor and Dzifa Bampoe

v) Parliamentary debates

The Commission organised two hundred and fifty-seven (257) Parliamentary debates out of 275 constituencies for Parliamentary candidates across the country. The debate provided the platform where the constituents interacted with their Parliamentary candidates whilst the candidates explained how they intended to address constituents' concerns based on key findings of the Commission's research in "Matters of Concern to the Ghanaian Voter".

The Commission could not hold the debates in eighteen (18) constituencies due to security threats and unwillingness of some candidates to participate in the debates.

PHOTO GALLERY OF 2016 PARLIAMENTARY DEBATES IN ELMINA CONSTITUENCY



KEEA Municipal Director of NCCE, Mrs. Faustina Koranteng, addressing Participants at the Elimina Parliamentary Debate

Elimina Parliamentary Debate
Political party flags displayed at the venue

vi) Election Observation

To ensure transparency in the elections and to deepen public confidence in the political governance process, NCCE embarked on election observation during the 2016 general election. With support from the European Union, officers undertook observation during the pre-election, election and post-election phases of the Presidential and Parliamentary elections. Further, the election observation processes were meant to gauge compliance with the electoral regulations and provide timely information for redress of issues that had the potential to degenerate into violence before, during and after the general election. A guideline was sent to the regions to ensure harmonization of their operations.

On election day, the Commission observed the electioneering process in all 275 Constituencies across the country. A checklist which was meant to measure compliance with key provisions of the conduct of the elections was administered by NCCE officials. Questions included provision of security at polling stations and around the constituency, deployment of Electoral officials and materials, general siting of polling stations and its ease of accessibility by Persons with Disabilities (PWDs), voting procedures, special voting, vote counting and tabulation.

vii) Situation Room

The Commission set up a situation room to link the Head Office in Accra with staff who were observing the elections across the country. It also served as a mechanism for providing the necessary source of information among the NCCE, the general public and other stakeholders. The office was particularly interested in flash points and potential trouble spots for obvious reasons. Regional Offices set up protocols for communication and District Offices provided continuous updates to the Situation Room in Accra.

A total of thirty-four (34) calls were received by the Situation Room. Most of the calls were on the difficulty in locating polling stations, as some polling stations had been split into A, B and C. There were also complaints about long winding queues at polling stations in Accra and a plea for the Electoral Commission to take steps to reduce the length of the queues at the polling stations. The Situation Room received information from 25 district offices across the country. Adequate information was conveyed to the Electoral Commission for the resolution of the challenges received.

A final report on the Commission's observers through our Situation Room was forward to the Electoral Commission.

c) Activities on National Anti-Corruption Action Plan (NACAP)

The National Anti-Corruption Action Plan (NACAP) was adopted in July 2014 for implementation by stakeholders, which include public, private and not-for-profit organizations and institutions. In terms of implementation of NACAP by public sector organizations and institutions, the Office of the President issued directives in March 2015 which, among others, provided that:

- All heads of institutions and leadership at all levels take responsibility for their areas of oversight and ensure that measures were taken to combat corruption in their institutions, including implementation of roles specifically assigned to their institutions under NACAP
- The Ministry of Finance should ensure that MDAs, MMDAs and all public sector institutions budget for the implementation of specific programmes assigned to them under NACAP.
- Ministers, Chief Executives and Heads of public sector institutions should submit quarterly reports on the implementation of NACAP to the Monitoring and Evaluation Committee (MONICOM) at Commission For Human Right And Administrative Justice (CHRAJ), with copies to the Office of the President.

To assist in the assessment of the outputs or outcomes of the implementation of the activities and generally track the progress of implementation of NACAP in 2016, specific indicators have been developed under the four strategic objectives of NACAP. These guidelines have been issued to assist implementing agencies report on the implementation of their roles under NACAP (both general and specific) on schedule, using the Indicator Data Collection/Reporting Tool (the Tool).

Roles under NACAP

General Role

The general role is designed for implementation and reporting by ALL implementing agencies and organizations, including public sector organizations, private sector and not-for-profit organizations.

Specific Role

The specific role is for implementation of specific activities by the lead and collaborating implementing agencies as applicable. The specific roles can be found in pages 54-90 of the main NACAP document. Therefore, at the end of every quarter, each implementing agency is expected to report on all the activities under the “General Roles” and some of the activities under the four strategic objectives. Below are some of the activities undertaken by NCCE either as a lead implementing agency or collaborating agency.

Under broad activity, the NCCE played a lead role to create civic awareness to enable the public to demand accountability from public officials. The specific activities undertaken were civic awareness programmes in each region to enable the public to demand accountability from public officials. The collaborating institution was CHRAJ. At the end of the implementation, Social Auditing Clubs were established in 17 Districts of Ghana.

The Commission in undertaking its NACAP activity broadly was also tasked to intensify public education on linkage between corruption and fundamental human rights and freedoms to the general public, MDAs and CSOs. The specific activity was to conduct public education programmes on the linkage between corruption and fundamental human rights. CHRAJ was the lead implementing institution and other collaborating institutions were the NCCE, the Network of Human Rights, NGOs and GACC. As a result, 8,015 basic schools nationwide were engaged in May/June, 2016 implementation.

However, some of the planned projects were not undertaken in 2016 due to non-availability of resources and materials for execution.

d) Collaborations

In the year 2016, the Commission carried out one thousand, three hundred and ninety-eight (1,398) collaborative activities throughout the country on critical national issues with local and international partners. The Commission organised forty-five (45) workshops for political party youth activists with support from UNESCO-40 and EU-5. With support from the University of Michigan, the Commission organised twenty-four (24) community durbars; twelve (12) each in the Eastern and Central regions aimed at enhancing “Women’s Political Empowerment” in collaboration with Innovations for Poverty Action (IPA). An additional twelve (12) community durbars were held in twelve (12) selected project districts as part of a two-year collaboration the Commission has with UNICEF on the Child Protection Project. The Commission gave technical support in the form of training and capacity building to Civil Society Organisations such as Centre for Democratic Development (CDD), the Coalition of

Domestic Election Observers (CODEO), Civic Forum Initiative (CFI) and Sandra Ankobea (First Time Voters Campaign).

The Commission is a partner in implementing key national policies such as the National Anti-Corruption Action Plan (NACAP) and the Consolidated Decentralisation Policy (under the auspices of IMCC). Below are the figures of the NCCE collaborations across the country.

COLLABORATIVE ACTIVITIES

| REGIONS | COLLABORATIONS |
|---------------|----------------|
| Head Office | 85 |
| Ashanti | 12 |
| Greater Accra | 716 |
| Eastern | 49 |
| Western | 57 |
| Brong Ahafo | 125 |
| Upper West | 38 |
| Upper East | 54 |
| Central | 56 |
| Volta | 80 |
| Northern | 126 |
| Total | 1,398 |

viii) Political Party Youth Activist Workshop

To ensure a violent free, transparent and peaceful environment before, during and after the 2016 Presidential and Parliamentary elections, 45 workshops were organised for Political Party Youth Activists in flash points across the country. The workshops were on the theme “Empowering the Youth to Stand Up for Ghana for a Peaceful Election 2016.” The engagements empowered the youth in ensuring peaceful elections and thus contributed to reducing the incidence of election related violence.

PART VII RESEARCH AND PUBLICATIONS

In order to fulfil the Commission's civic/public education agenda, the Research Department (Gender and Equality desk) carried out two major activities namely the research on "*Matters of Concern to the Ghanaian Voter*" and Training of NCCE Election Observers. Highlights of these activities and other information concerning the department have been captured below in this report.

i) Research Report

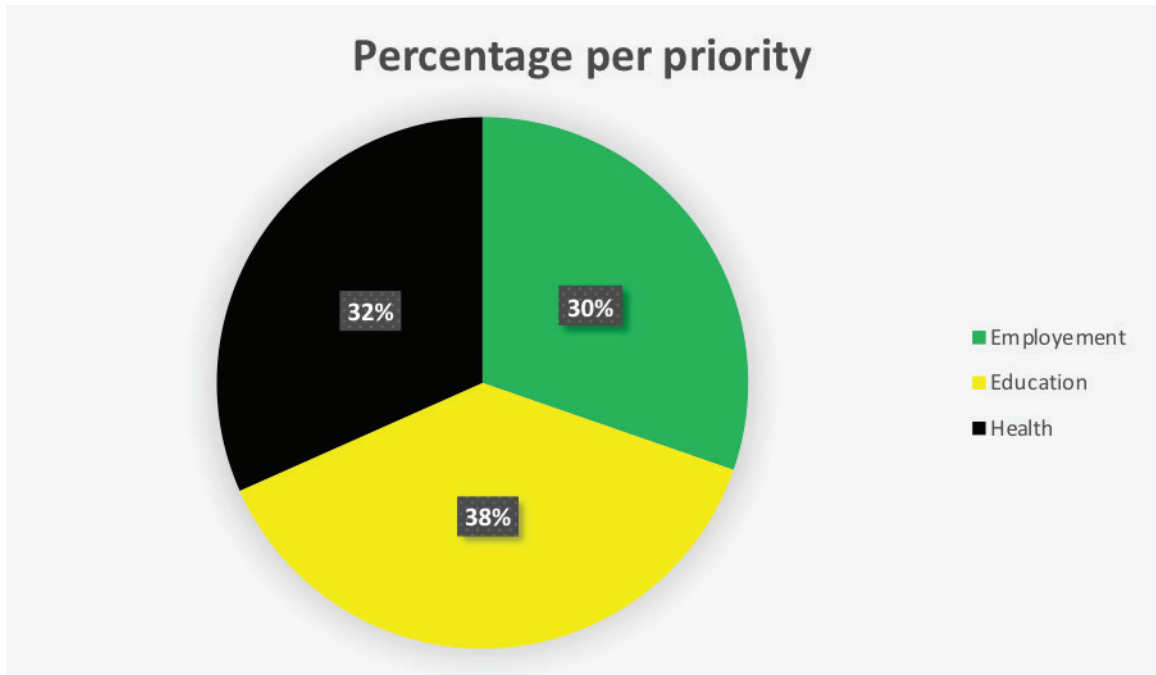
The Department spearheaded the conduct of a national survey titled "*Matters of Concern to the Ghanaian Voter*". The research report was launched on 12th October, 2016. The objectives of the study were to collate views and concerns of Ghanaians for aspiring Presidential and Parliamentary candidates to address during their campaigns, promote issue-based campaign, accountability and equip voters with adequate information to enable them to make informed choices in the 2016 elections. Sixteen (16) key issues were selected for the survey. The issues concentrated on: Agriculture, Economy, Employment, Health, Road and Infrastructure, Sports, Youth Development and Housing. The others are Information and Communication Technology (ICT), Corruption, Education, Energy, National Security, Social Service, Women and Children, Taxes/Tariffs.

In all, seven thousand, four hundred and thirty-five (7,435) respondents were interviewed in the two hundred and seventy-five (275) Constituencies across the country. Some of the key findings are as follows:

- 89.7% of the respondents indicated that they would vote during the presidential election. Of this, 33.5 per cent would vote because of the good policies of their parties.
- For the parliamentary elections, 87.9 per cent expressed their desire to vote.
- Respondents who said they would vote for a woman as President were 58.6%. Whereas **67.6 per cent** of respondents indicated their willingness to **vote for a woman as an MP**.
- The three important issues of concern to voters were Education (19.8%), Health (16.4%) and Employment (15.7%).
- Some 66.5 per cent of the respondents trusted and had confidence in the Electoral Commission to conduct free and fair elections.
- Reforms in the electoral system in Ghana were advocated by 38.3 per cent of the respondents.
- Most respondents 58.1 per cent and 64.1 per cent understood spoilt ballot and rejected ballot respectively.

The respondents ranked Education 38.8% Health 32.0% and Employment 30.0% as the three (3) major concerns that needed to be addressed by any elected Government and Political Parties. Education, Health and Employment have maintained their rankings for four consecutive times with regard to surveys on matters of concern to the voter conducted by the Commission in 2004, 2008, 2012, and 2016 national elections.

This may be an indication that the needs of Ghanaians with respect to Education, Health and Employment have still not been addressed and therefore have to be given critical attention.



ii) Training of NCCE Election Observers

In order to empower members of staff with the requisite knowledge as observers of the Presidential and Parliamentary elections, two hundred and seventy five (275) received train the trainers’ sessions. The beneficiaries were expected to train other staff. They were given skills with respect to:

- Content of the information gathering tool (checklist)
- Usage of the Personal Digital Assistants (PDAs), i.e. Android phones
- Information gathering process
- Transmission of information from the polling stations and collation centres and then to the ‘Situation Room at the Head Office of the Commission.

The trainees in turn trained other staff who collated information with hard copies of the checklist. NCCE Staff across the country served as observers nationwide in all the 275 constituencies.

Generally, the Commission holds the view that the election was peaceful in spite of a few challenges. Compared to previous elections, the nation recorded low rejected ballots in 2016 and this could be attributed to the hard work of the Commission and other stakeholder institutions.

PART VIII HUMAN RESOURCES AND ADMINISTRATION

a) Human Resource Strength

Our human resource strength at the end of year 2016 stood at 1,515 staff. The Commission has a manpower ceiling of 1,767. However, with the net freeze on employment in the public service, staff strength has dwindled to 1,515. It is imperative the Commission obtains its full complement of staff for effective work delivery. The breakdown is illustrated in the table below.

| REGIONS | HUMAN RESOURCE STRENGTH |
|--|-------------------------|
| HEAD OFFICE | 118 |
| COMMISSION MEMBERS | 4 |
| GREATER ACCRA | 224 |
| EASTERN | 173 |
| CENTRAL | 151 |
| VOLTA | 144 |
| WESTERN | 108 |
| ASHANTI | 186 |
| BRONG AHAFO | 121 |
| NORTHERN | 146 |
| UPPER EAST | 79 |
| UPPER WEST | 61 |
| TOTAL STAFF AS OF 2016 | 1515 |
| STAFF SEPARATION AND RETIREMENT | 80 |
| DEATHS | 14 |
| GRAND TOTAL | 1,609 |

b) Staff Training and Capacity Building

In 2016, with support from the European Union (EU), the Commission organized three (3) capacity building training workshops for two hundred and seventeen (217) Regional and District Directors together with Head Office line Directors and their Deputies.

The purpose of the training was to sensitize the Regional and District Directors on the new Constitutional Instruments (CI. 94) and related matters to ensure effective civic education delivery towards a successful 2016 Presidential and Parliamentary elections. The workshop started from 8th to 30th July, 2016 at Royal Modak Hotel, Kwahu-Pepeease and Silicon Hotel, Kumasi respectively.

In September 2016, the Commission selected two staff to be trained on Election Reporting and Monitoring using Geographic Information System (GIS) organised by the Institute of Local Government Studies, Madina-Accra. The two staff of the Research, Gender and Equality Department and Communications & Corporate Affairs Department gained knowledge on topics such as Introduction to Epi-collect, Introduction to GIS, Election Reporting using GIS and Election forecasting and prediction.

c) Welfare Issues

The NCCE operates an all-inclusive Provident Fund Scheme with the Old Mutual Assurance Company. Of the 10% deductions, 8% is allocated to the third tier voluntary Pension Scheme (Provident Fund). A staff welfare scheme is allocated in 2016. 1.3% out of the 2% funds death in service and funeral benefits and 0.70% is available as loans to staff. The Commission served loans to about three hundred (300) staff and death benefits paid to about one hundred and six (106) at the end of 2016.

d) Estate

The Commission was housed in 233 premises across the country. Efforts are being made to secure office accommodation for district offices from District Assemblies. However, the number of rented office facilities have reduced.

e) Transport

The Commission has a fleet of 139 vehicles and 50 motorbikes for its 233 offices nationwide. Out of these, 19 motorbikes were procured with EU support and two others were donated to the Commission by the Municipal Assembly in the Western Region and a Member of Parliament, Honourable John Oti Bless, who is the MP for Nkwanta North in the Volta Region. The Commission therefore needs to augment its fleet to enhance its operations.

PART IX FINANCIAL ADMINISTRATION

a) Summary Of Commission's Finances

Breakdown of releases from the Government of Ghana to the Commission for the 2016 Financial Year totaling GH¢ 30,241,711 were as follows:

- Budgeted

| ITEM | AMOUNT GH ¢ | PERCENTAGE % |
|---------------------------|-------------------|--------------|
| Compensation of Employees | 31,394,424 | 95.85 % |
| Goods & Services | 1,358,128 | 4.15% |
| Assets | Nil | 0.00% |
| Total | 32,752,552 | 100% |

b) Income and Expenditure for the Year 2016

The income and expenditure during the year was based on Government of Ghana funds and other donor funds.

| ITEM | INCOME GH ¢ | EXPENDITURE GH ¢ |
|---------------------------|----------------------|----------------------|
| Compensation of Employees | 28,875,502.09 | 28,875,502.09 |
| Goods and Services | 1,358,128 | 1,358,128.00 |
| Assets | Nil | Nil |
| European Union | 5,495,205.83 | 4,968,615.00 |
| UNICEF | 526,288.00 | 526,288.00 |
| UNESCO | 39,760.00 | 40,027.60 |
| SSNIT | 50,000.00 | 50,000.00 |
| UNDP | 48,750.00 | 48,750.00 |
| TOTAL | 36,393,633.92 | 35,867,310.69 |

All development partner funds are activity driven.

PART X CONCLUSION

a) Challenges

The Commission faces persistent enormous challenges regarding accommodation and logistics at the Head office in Accra and some Regional and Districts offices. The Commission still operates its Head Office from eight rooms in shared premises with the Electoral Commission of Ghana, as stated in our earlier annual reports. This has created severe congestion for our staff, creating an unhealthy and non-conducive working environment. Lack of funds has made it impossible for the Commission to realise its objective of commencing the construction of our new office building since 2011. It is the hope of the Commission that, with support from the Government of Ghana, the commencement of the construction of a Head Office complex would be realised.

Funding from the Government of Ghana has been woefully inadequate, uncertain and erratic, making working conditions across the country difficult. The inadequate and untimely release of funds from the Government of Ghana persists and prevents the Commission from performing optimally. The Commission appeals to Parliament and the Government of Ghana to resource (funding and logistics) the Commission adequately and timely to enable the Commission to discharge its mandate of increasing citizens' awareness of constitutional democracy and developing a democratic culture and patriotism in Ghana.

b) Conclusion

In 2016, the Commission undertook activities focusing on the December 2016 general election with emphasis on citizens' participation, national unity, patriotism, peace and non-violence as part of efforts to ensure that the general elections would be held smoothly. These activities received considerable patronage from the public as attendance to NCCE public engagements were very encouraging and high profiled.

The Commission is thankful to the Government of Ghana for its continuous support. NCCE is also grateful to the European Union (EU) for its tremendous support for almost all the 2016 activities. The Commission acknowledges the contribution of other development partners including the United Nations Development Programme (UNDP), Social Security and National Insurance Trust (SSNIT), United Nations Educational Scientific and Cultural Organisation (UNESCO), United Nations Children's Fund (UNICEF).

The NCCE appreciates the support of the Ghana Broadcasting Corporation (GBC) for collaborating with NCCE to organize the maiden edition of the 2016 Presidential debate, the EIB Network for the collaboration with respect to 2016 Parliamentary debates and other media houses particularly for airtime and the publicity given to the NCCE and its programmes. The Commission expresses appreciation to the good people of Ghana for the support they extended to the Commission.

Finally, the Commission commends its staff across the country for their dedicated service and hard work which enabled the Commission to chalk up significant achievements in the face of severe budgetary constraints throughout the year.

NCCE faces the coming year with belief, confidence and optimism that increased funding and support from the Government of Ghana and all stakeholders will enable it to deliver on its constitutional mandate.

c) Key Sponsors and Partners



European Union



United Nations
Educational, Scientific and
Cultural Organization



d) Media Partners



e) Collaborations



CODEO GHANA
Coalition of Domestic Election Observers

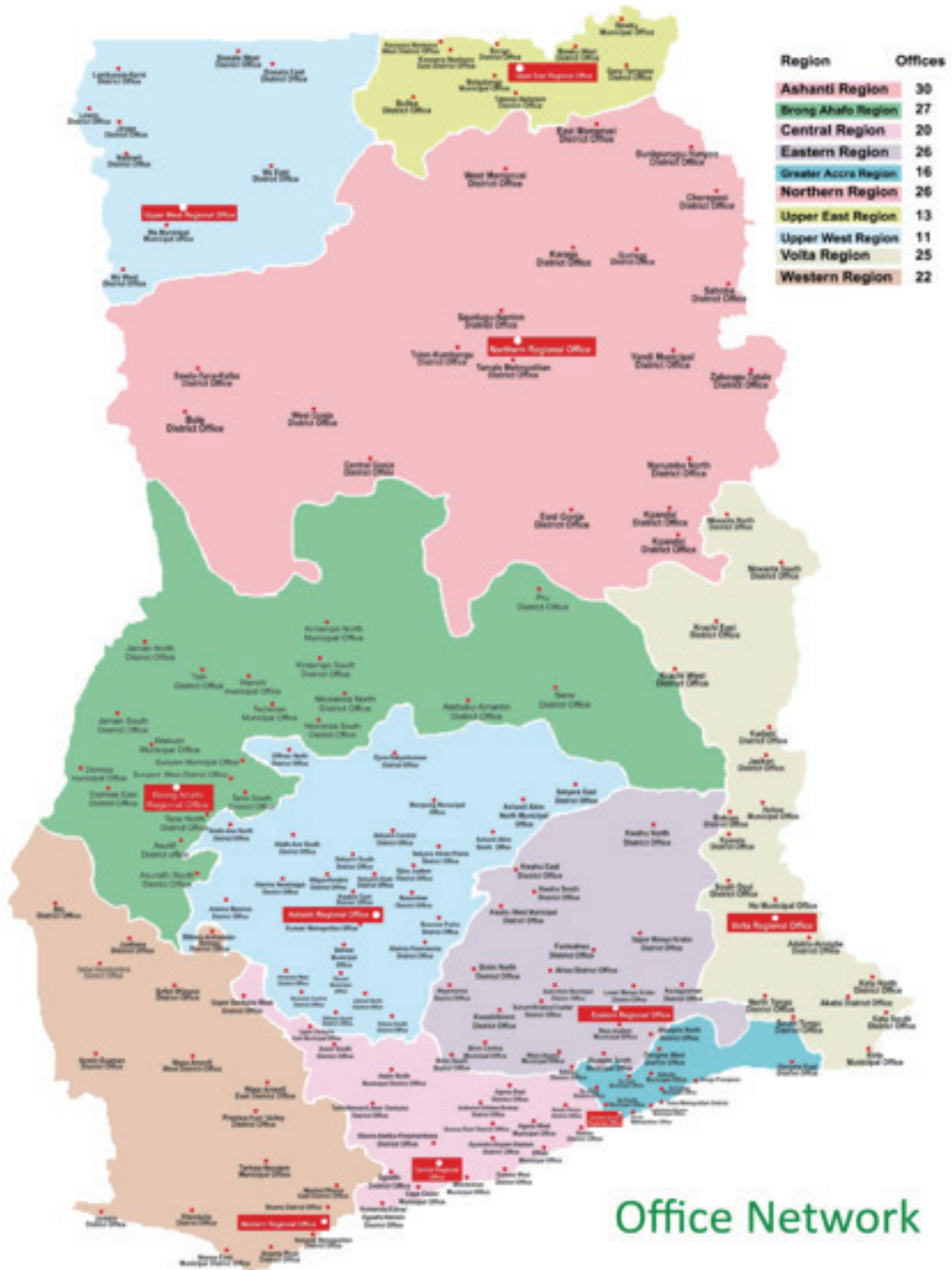


ELECTORAL COMMISSION
GHANA



ipa
INNOVATIONS FOR
POVERTY ACTION

f) Office Network



THE CONSTITUTION OF THE REPUBLIC OF GHANA 1992

CHAPTER NINETEEN NATIONAL COMMISSION FOR CIVIC EDUCATION

- 231** There shall be established by Act of Parliament within six months after Parliament first meets after the coming into force of this Constitution, a National Commission for Civic Education in this Chapter referred to as “the Commission”.
- 232** (1) The Commission shall consist of a Chairman, two Deputy Chairmen and four other members.
(2) Members of the Commission shall be appointed by the President acting on the advice of the Council of State.
(3) Members of the Commission shall be persons who are qualified to be elected as members of Parliament.
(4) Members of the Commission shall be persons who do not hold office in any political party.
- 233** The functions of the Commission shall be -
(a) to create and sustain within the society the awareness of the principles and objectives of this Constitution as the fundamental law of the people of Ghana;
(b) to educate and encourage the public to defend this Constitution at all times, against all forms of abuse and violation;
(c) to formulate for the consideration of Government, from time to time, programmes at the national, regional and district levels aimed at realising the objectives of this Constitution;
(d) to formulate, implement and oversee programmes intended to inculcate in the citizens of Ghana awareness of their civic responsibilities and an appreciation of their rights and obligations as free people; and
- 234** Except as otherwise provided in this Constitution or in any other law which is not inconsistent with this Constitution, the Commission shall not be subject to the direction or control of any person or authority in the performance of its functions.
- 235** (1) The Chairman of the Commission shall enjoy the same terms and condition of service as a Justice of the Court of Appeal, and a Deputy Chairman of the Commission shall enjoy the same terms and conditions of service as a Justice of the High Court.
(2) The other members of the Commission shall hold office on such terms and conditions as may be approved by Parliament.
- 236** The procedure for the removal of the Chairman or a Deputy Chairman from office shall be the same as that provided for the removal of a Justice of the Court of Appeal and a Justice of the High Court respectively under this Constitution.
- 237** Parliament shall, by law, provide for the establishment of Regional and District branches of the Commission.
- 238** The officers and employees of the Commission shall be appointed by the Commission acting in consultation with the Public Services Commission.
- 239** The administrative expenses of the Commission, including salaries, allowances and pensions payable to, or in respect of, persons serving with the Commission, shall be charged on the Consolidated Fund.

THE NATIONAL COMMISSION FOR CIVIC EDUCATION ACT, 1993



THE FOUR HUNDRED AND FIFTY SECOND ACT OF PARLIAMENT OF THE REPUBLIC OF GHANA

ENTITLED

THE NATIONAL COMMISSION FOR CIVIC EDUCATION ACT, 1993

An act to establish the national commission for civic education to provide for its composition and functions and for other matters relating to its organisation

DATE OF ASSENT: 6TH JULY, 1993

BE IT ENACTED BY PARLIAMENT AS FOLLOWS:

1. There is established by this Act a National Commission for Civic Education referred to in this Act as “the Commission.”
2. The Functions of the Commission. The functions of the Commission are-
 - (a) to create and sustain within the society the awareness of the principles and objectives of the Constitution as the fundamental law of the people of Ghana;
 - (b) to educate and encourage the public to defend the Constitution at all times, against all forms of abuse and violation;
 - (c) to formulate for the consideration of Government, from time to time, programmes at the national, regional and district levels aimed at realising the objectives of the Constitution;
 - (d) to formulate, implement and oversee programmes intended to inculcate in the citizens of Ghana awareness of their civic responsibilities and an appreciation of their rights and obligations as free people; and

*Establishment
of National
Commission
for Civic
Education.*

*The Functions
of the
Commission*

- (e) to assess for the information of Government, the limitations to the achievement of true democracy arising from the existing inequalities between different strata of the population and make recommendations for re-dressing these in-equalities.
3. Except as otherwise provided in the Constitution or in any other law which is not inconsistent with the Constitution, the Commission shall not be subject to the direction or control of any person or authority in the performance of its functions. *Independence of Commission.*
4. The Commission shall consist of- *Composition of the Commission.*
- (a) a Chairman;
- (b) two Deputy Chairmen; and
- (c) four other members.
5. Members of the Commission shall be appointed by the President acting on the advice of the Council of State. *Appointment of Members.*
6. (1) Members of the Commission shall be persons who are qualified to be elected as members of Parliament. *Qualification of Members.*
- (2) Members of the Commission shall be persons who do not hold office in any political party.
7. (1) The Chairman of the Commission shall enjoy the same terms and conditions of service as a Justice of the Court of Appeal, and a Deputy Chairman of the Commission shall enjoy the same terms and conditions of service as a Justice of the High Court. *Terms and Conditions of Service of Members of Commission.*
- (2) The other members of the Commission shall hold office on such terms and conditions as may be approved by Parliament.
- (3) The Chairman and the two Deputy Chairmen of the Commission shall not, while they hold office on the Commission hold any other public office.
8. (1) Where a member of the Commission other than the Chairman is incapacitated by illness or any other cause from performing the functions of his office, the President may, acting on the advice of the Council of State appoint another person to perform his functions until the member is able to resume the performance of his duties. *Filling Vacancies.*
- (2) Where the Chairman of the Commission dies, resigns, is removed from

office or is absent from Ghana for a continuous period exceeding three months or is by reason of illness unable to perform the functions of his office, one of the Deputy Chairmen as directed by the President shall act as Chairman until the Chairman is able to perform the functions of his office or until a new Chairman is appointed.

(3) Where a person is appointed as a member to fill a vacancy he shall hold office for the remainder of the term of the previous member and shall, subject to the provisions of this Act be eligible for re-appointment.

9. The Chairman or a member of the Commission may resign his office by notice addressed to the President.

Resignation.

10. (1) The procedure for the removal of the Chairman or a Deputy Chairman from office shall be the same as those applicable for the removal of a Justice of the Court of Appeal and a Justice of the High Court respectively under the Constitution.

*Removal of
Members of
Commission.*

(2) Any other member of the Commission may be removed from office by the President acting on the advice of the Council of State for inability to perform the functions of his office or for any just cause.

11. (1) The Commission shall meet for the despatch of business at a time and place determined by the Chairman but shall meet at least once in every month.

*Meetings of
Commission.*

(2) The quorum at a meeting of the Commission shall be four of the members of the Commission that includes the Chairman or a Deputy Chairman.

(3) There shall be given to members a notice of four clear days for every meeting of the Commission.

(4) The Chairman shall preside at each meeting of the Commission but in his absence one of the Deputy Chairmen shall preside.

(5) The validity of proceedings of the Commission shall not be affected by a vacancy in its membership or any defect in the appointment of a member.

(6) Questions before the Commission shall be decided by a majority of the members present and voting and where there is equality of votes the Chairman shall have a second or casting.

(7) The Chairman shall summon a special meeting of the Commission within fourteen days of the receipt of a written request signed by not less than four members of the Commission.

- (8) Except as otherwise provided in this Act, the Commission shall regulate the procedure at its meetings.
12. The Commission may co-opt any person to act as an adviser at its meetings but no co-opted person is entitled to vote at a meeting. *Power to Co-opt.*
13. The Commission may appoint committees made up of members or non-members or both and may assign to them such functions as the Commission may determine except that a committee consisting entirely of non-members may only advise the Commission. *Commission to Appoint Committees.*
14. (1) The Commission shall in consultation with the Public Services Commission appoint a Secretary to the Commission. *Secretary.*
- (2) The Secretary shall in consultation with the Chairman arrange the business, record and keep minutes of the meetings of the Commission.
- (3) The Secretary shall perform such other functions as the Commission may assign to him and shall be assisted in the performance of his functions by any of the employees of the Commission that the Commission may direct.
15. (1) The Commission shall employ such other officers and employees as may be reasonably necessary for the effective discharge of its functions. *Other Staff of the Commission.*
- (2) The officers and employees shall be appointed by the Commission in consultation with the Public Services Commission.
- (3) Other public officers may be transferred or seconded to the Commission or may otherwise give assistance to it.
16. (1) There shall be in each Region and District of Ghana regional and district branches of the Commission. *Regional and District Branches of Commission.*
- (2) There shall be appointed for each regional and district branch of the Commission such officers as the Commission shall determine.
- (3) The Commission may create such other lower structures as would facilitate its operations.
17. A regional or a district branch of the Commission shall perform in respect of the Region or District such of the functions of the Commission specified under this Act as the Commission may direct. *Functions of Regional and District Branches.*
18. The administrative and operational expenses of the Commission including

- salaries, pensions and allowances payable to or in respect of persons serving with the Commission shall be charged on the Consolidated Fund. *Expenses of Commission Charged on Consolidated Fund.*
19. Accounts. (1) The Commission shall keep proper books of account and proper records in relation to them and the account books and records of the Commission shall be in a form approved by the Auditor-General. *Expenses of Commission Charged on Consolidated Fund.*
- (2) The books and accounts of the Commission shall be audited by the Auditor-General or by an auditor appointed by him within a period of six months after the end of the financial year.
20. The Commission shall, annually submit to Parliament a report indicating the activities and operations of the Commission in respect of the preceding year. *Annual Report.*
21. A person who wilfully obstructs the Commission or otherwise interferes with the Commission in the discharge of its functions commits an offence and is liable on conviction to a fine not exceeding c500,000 or to a term of imprisonment not exceeding six months or to both. *Offences.*
22. Regulations. (1) The Commission may by legislative instrument make regulations for carrying the provisions of this Act into effect. *Offences.*
- (2) The exercise of the power to make regulations under subsection (1) may be signified under the hand of the Chairman or in his absence that of a Deputy Chairman.
23. The National Commission for Democracy Law, 1988 (PNDCL. 208) is repealed. *Repeal.*

